

**BASIC\* DOCUMENTATION NEEDED TO APPLY FOR  
Medicaid, Family Health Plus, Child Health Plus**

**You must show ONE of the documents listed in each category (if applicable) to see if you are eligible for health insurance. Discuss this with the person helping you with your application. ORIGINAL DOCUMENTS are needed for certain categories listed.**

1. **Photo ID** for all applying individuals age 19 and over (examples: driver's license, library card, student ID card)
2. **Date of Birth** for all applying individuals (examples: original passport, original birth certificate, original naturalization certificate, official hospital records, doctor birth records)
3. **Proof of residency/home address** – must be dated within 6 months of the application – PO Boxes not accepted - (examples: postmarked envelope – *no window envelopes*; driver's license issued within the past 6 months; utility bill (gas, cable, electric, home phone); correspondence from a government agency which contains date, name and street address)
4. **Proof of Income** (examples of various types of income):

Wages and Salary

- Paycheck stubs (4 consecutive weekly checks or 2 consecutive bi-weekly checks)
- Letter from employer on company letterhead, signed and dated with job title of person signing letter

Self Employment

- Signed and dated income tax returns with all schedules, corresponding statements, and W-2 (*personal and business taxes*)
- 3 –month business financial record

Unemployment

- Copy of payment history downloaded from NYS Unemployment Website
- Monetary Determination letter (only accepted if you have not received unemployment yet)

Social Security Income

- Most recent award letter/certificate

Worker's Compensation

- Most recent award letter
- Most recent check stubs

Child Support/Alimony

- Copy of payment history downloaded from Child Support Enforcement Website
- Letter listing the monthly amount of child support and the name(s) of the child(ren) signed and dated from the person providing the support
- Most recent documentation from the court listing the child support amount (must be dated within the year of application)

*\* This list shows the BASIC documentation needed to start the application. You MAY be asked to provide additional documentation during the interview process.*

*Updated: 11/2008*

Income from Rent or Room/Board

- Signed and dated letter from boarder, roomer, or tenant with the monthly amount paid
- Copy of most recent check or check stub

Monetary Support from Other Family Members

- Signed and dated letter from family member stating the amount of money given each month

Interest/Dividends/Royalties

- Most recent statement from bank, credit union, or financial institution
- Signed and dated letter from broker or agent

Private Pensions/Annuities

- Most recent statement from pension/annuity

Veteran's Benefits

- Most recent award letter
- Most recent check stubs
- Correspondence from Veterans Administration

Military Pay

- Most recent award letter
- Most recent check stubs

5. **Proof of Resources** - for applying individuals age 19 and over – (examples: most recent bank statements, cash value of life insurance policy, copies of stocks, bonds, securities)
6. **Immigration Status** – *if applicable* – (examples: INS form I-551 (green card); INS form I-94; INS form I-220B; INS I-210 letter; INS form I-181; Other INS documentation, or correspondence to or from the INS, that shows that the alien is PRUCOL; that is, the alien is living in the U.S. with the knowledge and permission or acquiescence of the INS, and the INS does not contemplate enforcing the alien's departure from the U.S.)
7. **Proof of Pregnancy** – *if applicable* – (examples: Letter from health care provider with expected date of delivery)
8. **Proof of Previous Medical Bills** – *if applicable* – (examples: copies of the unpaid bills from the health care provider)

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Updated: 11/2008